



# Bratton Clovelly Parish Council

*Clerk to the Council: Rachel Ward • Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B  
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**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend an extraordinary Parish Council Meeting (no.188) to be held at 7:30pm on Wednesday 9<sup>th</sup> September 2020 in the Parish Hall

**Members of the public may participate but will be limited to 22 persons in attendance. When the public area is full the doors will be shut and no more participants will be able to enter. Masks must be worn and social distancing will be observed. Hand sanitiser will be available and should be used on entering the hall. Names and contact details will be taken and kept for one month following the meeting. If anyone attending is found to show covid symptoms within 14 days of the meeting, these details will be passed to track, test and trace. Toilets will not be available.**

**If you would like to attend but feel you can't due to shielding please let the Clerk know. If you wish your comments to be taken into account but cannot attend please send them to the Clerk, by email if possible, to arrive by 5pm on 9<sup>th</sup> September 2020**

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council  
Friday 4<sup>th</sup> September 2020

## *Agenda*

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
  - 2.1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
  - 2.2. To declare any personal interests in items on the agenda and their nature.
  - 2.3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
  - 3.1.1 For Decisions\_- 2295/20/FUL Retrospective application for gate to field for access to livestock, Address: Land at SX 445 910 East of West Headson Farm Bratton Clovelly
  - 3.1.2 2616/20/HHO Retrospective householder application for installation of garden deck:  
Address: Hazel Cottage, Bratton Clovelly, EX20 4JX
  - 3.2 For Noting - None
  - 3.3 Enforcement issues – no individual cases to be discussed
4. **Report from WDBC:** (Cllr Mott/Southcott)

5. **Agree and sign minutes:** - from the Parish Council Meeting on 15<sup>th</sup> July and 5<sup>th</sup> August 2020
6. **Resignation of Councillor Wallbank:** Post notice of Vacancy
7. **Co-option of Kara Levy:** Welcome Kara Levy to the council.
8. **Finance:**
  - 8.1. Receive up-to-date report on finances from RFO (Clerk)
  - 8.2. To approve the new pay award hourly increase from £9.96ph to £10.21ph back dated to 4<sup>th</sup> April and the annual incremental pay award to £10.41ph from 4<sup>th</sup> August 2020
  - 8.3. Pensions re-enrolment declaration: (Clerk)
  - 8.4. To ratify the below listed payments:
 

Clerk's wages and working from home benefit (non-taxable £18) and HMRC Payments –  
Totalling £233.80, 4th July to 3rd August 2020

£190.60 (clerk)	£43.20 HRMC Element
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To note and agree payment for Clerks salary including pay award arrears, annual increment and working from home benefit (non-taxable £18) and HMRC Payments – totalling  
£248.55, 4<sup>th</sup> Aug to 3<sup>rd</sup> Sept 2020

£202.55(clerk)	£46.00 HRMC Element
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9. **New accessible web site:** (Clerk report.)
10. **Snow Warden:** Need for a new volunteer as current volunteer has stepped down – update
11. **Knott weed update:** (Clerk)
12. **Playground:** (Cllr Rocket) update
13. **Dog bins:** (Clerk) Two weekly collection arranged for the new bin. Issues around collection – please let Clerk know if bins are not emptied.
14. **Correspondence:** - linked to item 3.1
15. **Date of next meeting:** 14<sup>th</sup> Oct 2020